



Branch Code : ..... Branch Name : ..... Date : .....

Basic Details

Name

Account Number

CRN

Mobile No.

Branch/Location you are commenting on

Nature of Complaint .....

Details .....

Date ..... Signature .....

For Office Use

1. Account details and Signatures verified ☐ Y ☐ N
2. Service Request No. ....
3. Details of the resolutions provided/action initiated.....

Date ..... Signature ..... Signature .....

Customer Relationship Executive Branch Operations Manager

Acknowledgment

We acknowledge your complaint for A/C No. ....

Details : .....

(We note to resolve the same and intimate you at the earliest)

Date ..... Signature of the Branch Official .....